

ROCK HILL SCHOOLS ENERGY SHUTDOWN PLAN

DAILY & WEEKEND CHECKLIST

From 1:00 to 3:00 p.m.:

BEM - Turn OFF cafeteria lights. Allow sufficient lighting as needed.

Cafeteria Managers - Turn OFF and UNPLUG unnecessary kitchen and cafeteria equipment-- convection cookers, pass-through refrigerators or holding racks, range hoods, etc. Use circuit breaker panels where possible.

Faculty and Staff - Turn OFF and UNPLUG any unnecessary personal food appliances --- MICROWAVES, COFFEE POTS, and TOASTER OVENS, etc.